



Town Manager
Mark W. Haddad

TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Peter S. Cunningham, *Chair*
John F. Reilly, *Vice Chair*
Alison S. Manugian, *Clerk*
Rebecca H. Pine, *Member*
Matthew F. Pisani, *Member*

SELECT BOARD MEETING
MONDAY, MARCH 11, 2024
AGENDA
SELECT BOARD MEETING ROOM
2nd FLOOR
GROTON TOWN HALL

- 6:00 P.M. Announcements and Review Agenda for the Public
- 6:05 P.M. Public Comment Period #1
- I. 6:06 P.M. Town Manager's Report
1. Consider Ratifying the Town Manager's Appointment of Nicole Sarvela as the Council on Aging Director
 2. FY 2025 Budget Update
 3. Update on Select Board Schedule through the 2024 Spring Town Meeting
- II. 6:10 P.M. Items for Select Board Consideration and Action
1. Approve and Issue the Ballot Question Booklet for the April 2, 2024 Special Town Election
 2. Consider Approving a One Day All Alcoholic Beverages License for the Groton Business Association for Grotonfest to be held on Legion Common on Saturday, September 28, 2024 from 10:00 a.m. to 4:00 p.m.
 3. Consider Approving a One Day All Alcoholic Beverages License for the Groton Business Association for the Monthly Association Meeting to be held at the Groton History Center on Wednesday, April 17, 2024 from 5:00 p.m. to 7:00 p.m.
 4. Consider Approving a One Day Wine and Malt Beverage License for the Groton Business Association for the Monthly Association Meeting to be held at Anytime Fitness on Wednesday, May 15, 2024 from 5:00 p.m. to 7:00 p.m.
- III. 6:15 P.M. In Joint Session with the Park Commission – Consider Appointing Brian Edmonds to the Park Commission to fill a Vacancy until the 2024 Annual Town Election

OTHER BUSINESS

ON-GOING ISSUES – Review and Informational Purposes – Brief Comments - Items May or May Not Be Discussed

- A. PFAS Issue
- B. Green Communities Application and Implementation
- C. Florence Roche Elementary School Construction Project

SELECT BOARD LIAISON REPORTS

- IV. Public Comment Period #2
- V. Minutes: Regularly Scheduled Meeting of March 4, 2024
 Budget Forum Meeting of March 6, 2024

ADJOURNMENT

Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



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Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Agenda Update/Report*

Date: *March 11, 2024*

TOWN MANAGER'S REPORT

In addition to the Town Manager's Report, Items for Select Board Consideration and Action and a review of the On-going Issues List, there is one item scheduled on Monday's Agenda. The Select Board will be meeting in joint session with the Park Commission to consider appointing Brian Edmonds to the Park Commission to fill the vacancy caused by the resignation of Gail Chalmers. This appointment will be until the April 23, 2024 Annual Town Election.

1. I have completed the Search for the Council on Aging Director. As you will recall, I formed a Search Committee, made up of me, Select Board Member John Reilly, Council on Aging Member Michelle Collette, Human Resources Director Melisa Doig, Executive Assistant Kara Cruikshank and Acting COA Director Nandi Munson to conduct the Search. We received 33 resumes for the position. After a thorough review of the candidates and interviews with the Search Committee, one candidate rose to the top, and that individual is Nicole Sarvela. Ms. Sarvela is currently the Assistant COA Director for the Town of Littleton. I have enclosed a copy of her resume with this Report for your review. The Council on Aging voted unanimously to recommend that I appoint her to the position. The Department Heads are also in unanimous support of this appointment. Please consider this as official notification of my appointment of Nicole Sarvela as the Council on Aging Director for the Town of Groton, effective April 8, 2024. I would respectfully request that the Select Board consider ratifying this appointment at Monday's meeting.
2. With regard to the FY 2025 Budget Update, I am very pleased with the second Budget Forum held last Wednesday at the Center. It was well attended, and like the one in Dunstable, residents were respectful and asked excellent questions. The next step in the process is Town Meeting on March 26th and then the Override Election on April 2, 2024.

Continued on Next Page – Over>

Select Board
Weekly Agenda Update/Report
March 11, 2024
page two

2. Continued:

I believe the Select Board, Finance Committee, Groton Dunstable Regional School District Committee, the Town's Finance Team and the GDRSD Administration have done an excellent job of providing information on the reasons and importance of this Override Request and its impact on the FY 2025 Budget. We have provided more information to our residents on the Budget than we have ever provided in the past. Regardless of the outcome of the Override, we did our level best to make sure our Residents have all the information necessary to make an informed decision. That said, there is one more issue that I want to comment on that I meant to bring up at the Forum, and that is the impact the override may have on our Bond Rating and how it could negatively impact the remaining borrowing left (approximately \$25 million) for the Florence Roche Elementary School Project. One of our strengths that has contributed to the Town maintaining a AAA Bond Rating since 2014 is our strong budgetary practices, policies and results. Please note the following from S&P's Ratings Review conducted in February:

- Very strong per capita income with direct access to the Boston metropolitan statistical area, coupled with ongoing development projects;
- Very strong management with strong financial-management practices, policies under our Financial Management Assessment (FMA) methodology, highlighted by its focus on long-term planning and affordability, financial planning, conservative budgeting, regular investment-management reporting, and reserve and debt-management policies--and strong Institutional Framework score;
- Strong budgetary results expected in fiscal 2024 despite increasing debt-service costs associated with its new school--We expect Groton will likely make necessary budget adjustments to maintain balanced operating results and strong reserves and liquidity; and
- Debt-service costs with increasing costs remaining manageable--Groton's proportionate net liability of Middlesex County Retirement System is \$21.2 million; the town remains committed to funding its OPEB trust annually.

I highlighted the comments on our strong budgeting practices and results. I am concerned that if we need to make major reductions to our budget and not continue our focus on long-term planning, we may receive a negative outlook from S&P and a downgrade in our Bond Rating, which will result in a higher interest rate and the likelihood of not receiving a premium (which we have benefited greatly by needing to borrow less) when we permanently finance the remaining funds for the School Project. I want our Residents to understand that higher interest rates will result in a major tax increase to pay for the excluded debt, which is raised outside of the Tax Levy Limit. This is something I worry about and have done everything I can to maintain the AAA Bond Rating for the benefit of our residents and taxpayers.

Select Board
Weekly Agenda Update/Report
March 11, 2024
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3. Please see the update to the Select Board's Meeting schedule through the Annual Election:

| | |
|-------------------------|--|
| Monday, March 18, 2024 | -No Meeting |
| Monday, March 25, 2024 | -Regularly Scheduled Meeting |
| Tuesday, March 26, 2024 | -2024 Spring Town Meeting |
| Monday, April 1, 2024 | -Regularly Scheduled Meeting |
| Tuesday, April 2, 2024 | -Special Election - Override of Proposition 2½ |
| Monday, April 8, 2024 | -Regularly Scheduled Meeting |
| Monday, April 15, 2024 | -No Meeting – Patriot's Day Holiday |
| Monday, April 22, 2024 | -Regularly Scheduled Meeting |
| Tuesday, April 23, 2024 | -2024 Annual Town Election |

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. Enclosed with this Report is the Final Ballot Question Booklet for the April 2, 2024 Special Election. It has been reviewed and approved by Town Counsel. I would respectfully request that the Select Board vote to approve and issue this Booklet at Monday's Meeting.
2. I would respectfully request that the Select Board consider approving a One Day All Alcoholic Beverages License for the Groton Business Association for Grotonfest to be held on Legion Common on Saturday, September 28, 2024 from 10:00 a.m. to 4:00 p.m.
3. I would respectfully request that the Select Board consider approving a One Day All Alcoholic Beverages License for the Groton Business Association for the Monthly Association Meeting to be held at the Groton History Center on Wednesday, April 17, 2024 from 5:00 p.m. to 7:00 p.m.
4. I would respectfully request that the Select Board consider approving a One Day Wine and Malt Beverage License for the Groton Business Association for the Monthly Association Meeting to be held at Anytime Fitness on Wednesday, May 15, 2024 from 5:00 p.m. to 7:00 p.m.

MWH/rjb
enclosures

NICOLE SARVELA



EMPLOYMENT HISTORY

Assistant Director, Littleton Elder and Human Services
Littleton, Ma

5/1/2019-Present

Programming: responsible for scheduling, coordinating and executing 3 Special Events per month

Worked collaboratively with the Affordable Housing Trust to create and market Emergency Rental Assistance Program for those affected financially by COVID19

Oversee Transportation Program: van maintenance, driver concerns, daily manifest, approval of out of area rides, regular communication with Dispatch etc.

Oversee Outreach Coordinator: provided initial training, created Outreach Training Manual, providing ongoing training and support as needed.

Oversee Community Support Agriculture Program: maintained confidential client lists local farms for EHS delivery and allotment, created community relationships

Applied for and was approved for a Collaborative Grant of \$30,000 with the towns of Boxborough and Acton to provide programming to address elder isolation, depression, mental health and substance abuse issues.

Applied for and was approved for CHNA15 Grant for Programming: was awarded compensation to provide a Mindful Movement class for several sessions for a full calendar year.

Created and coordinated new programs: Veteran to Veteran Social Club, Life Ahead Support Group, Telephone Check in program for isolated residents

Coordinated speakers/hosts for monthly Caregiver Support Group

Littleton Coalition Against Addiction:

- Through LCAA budget was able to have chap sticks printed with LCAA logo and contact number that was distributed in swag bags at Holiday Helpers 5K through PRCE
- Life Ahead Support Group
- 1 year plan for Coalition including; more exposure, outreach to younger populations and partnering with PRCE for sponsored events

Coordinate seasonal events: Catholic Heart Work Camp, Day of Caring, Farmers Market Coupons, Valentine's Day Cookie delivery

Executive Office of Elder Affairs Statistics: prepared monthly and presented with Outreach Report at COA Board Meeting

Community Stakeholder for INTERFACE Referral Service

Interim Director Duties, April 2020- September 2020

Payroll

Billing

MART Report: monthly

DOT Report: monthly

Day to day operations management

LRAP Processing: application, vendor set up, invoicing and monthly payment

Senior Tax Program: Coordinated with Admin for collection of STW Timesheets, approvals and inputting into spreadsheet. Communication with STW to ensure all timesheets have been collected and approved, brainstorming for upcoming STW Season sign ups

Outreach Supervision: provides written approval Vincent Couper Fund requests, Bradford Sampson Fund requests

Regular Communication with COA Board Chair: setting agenda for Board Mtg, assisting with new board member questionnaire, monthly Directors report: prepares and presents

Outreach Coordinator, Littleton Elder and Human Services
Littleton, Ma

9/12/2017 — 5/1/2019

- Provides advocacy and support to all residents including but not limited to the following areas: legal assistance, addiction, fuel assistance, food stamps, housing, mental health, transportation etc.
- Coordinates medical equipment program: incoming and outgoing. Serves as a liaison between residents and Rotary Club.
- Assists residents with financial needs, utilizing Couper and Bradford Sampson Funds when appropriate. Facilitating delivery of gift card donations to residents in need. Completes all documentation and records for each request.
- Completes monthly EOE statistics.
- Runs Social Anxiety Support Group and Living Alone Support Group, providing additional support to members as needed.
- Assists with programming: scheduling and outreach to specific groups to provide programs at the COA.
- Coordinates volunteer and Senior Tax Workers for residents in need of last minute or emergency transportation and other needs.
- Maintains daily records of resident interactions via My Senior Center database and paper files.
- Attends monthly meeting with Nashoba Nursing RN to discuss mutual client needs
- Serves as authorized Salvation Army point person for vouchers/additional financial needs
- Contributes newsletter articles on a monthly basis.
- Prints and reviews daily transportation manifest.
- Serves as the administrator of Littleton EHS Facebook page.
- Assists with coordinating Day of Caring, Catholic Heart Work Camp, Community Supported Agriculture Program
- Instituted spreadsheet recording of Couper Fund and Bradford Sampson Fund requests to track residence usage of each
- Creating spreadsheet recording current volunteers and Senior Tax Workers' CORI checks to maintain status as current while updating expired CORI checks
- Member of Littleton Coalition Against Addiction
 - Coordinated and facilitated a table at Third Thursday, summer 2018
 - Attends LCAA meetings as scheduled with other members
 - Serves as the point person for LCAA, for client inquiries/networking opportunities
 - Sat on the panel of an Open Forum at Littleton High School for Addiction Discussion

-Interim Duties

(September 2017- February 2018 and October 2018-January 2019)

- completed payroll biweekly
- managed newsletter articles/coordinated labels and mailing
- completed monthly MART reports
- completed annual DOT report
- programming

Patient Support Manager, Shire Pharmaceuticals
Lexington, Ma

6/28/2016 — 9/1/2017

- Worked closely with patient/family to case manage all steps required to gain access to therapy.
- Acted as a liaison with medical offices
- Worked with Specialty Pharmacy and insurance companies to obtain reimbursement information
- Worked with Specialty Pharmacy HUB to conduct benefit investigations with insurance companies as required.
- Counseled patient/family on reimbursement options
- Managed patient transition to different therapies. Work with nurses to provide injection training to patients
- Responsible for maintaining case history for all assigned patients in the CRM system

- Trouble shoot and resolve ongoing reimbursement issues
- Partnered with Field Regional Business Managers and Patient Access Managers to manage all patient cases within assigned territories
- Answered patient and medical office inquiries and resolve customer problems
- Provided ongoing compliance support by making regular calls to patient/families
- Provided back-up coverage for other Customer Service Case Managers

4/1/2012 — 6/20/16

Home Care Case Manager/Team Coordinator, Elder Services of the Merrimack Valley

Lawrence, Ma

- Served as Team Coordinator for a team of 6 Case Managers and 2 Registered Nurses; approving timecards, facilitating weekly meetings and monthly Clinical Rounds, attending monthly coordinator meetings with Home Care Directors.
- Maintained a caseload of between 90 and 100 clients; coordinating home care services, performing routine assessments, arranging care plans based on need and eligibility.
- Completed intake assessments, coordinated initial service plans
- Collaborated with vendors and community resources to ensure each client has adequate supports and services to live independently.
- Assisted clients with the Mass Health/Frail Elder Waiver process.
- Participated in high risk meetings as needed.
- Assessed and triaged elders at risk to in house Protective Services program.

Community Liaison(temporary position), Hospice of the Good Shepherd

11/1/2012 — 4/1/2013

Newton, Ma

- Marketed within the community, to both potential clients and potential referral sources.
- Maintained up to date spreadsheets to track referrals/outreach efforts.
- Served on the Veterans Committee, working collaboratively to provide Veteran specific care and education.
- Assisted in organizing Continuing Education Programs within the community.
- Provided information and outreach to new referral sources.

Alzheimer's Care Director, Golden Living Center

1/1/2012-11/1/2012

Lexington, Ma

- Organized and implemented an enriching activity calendar for a specialized Alzheimer's unit.
- Completed and maintained MDS paperwork, resident care plans and individual resident activity profiles.
- Trained all direct care staff, upon hire and ongoing.
- Involved in the admission of residents to unit, based on corporate policies and unit structure/integrity.
- Attended interdisciplinary care plan meetings for each resident upon admission and on an ongoing basis.
- Worked collaboratively with the Alzheimer's Association to bring awareness to and education about Alzheimer's disease.
- Organized and completed 2012 Walk to End Alzheimer's with coworkers and resident families.

BayPath Elder Services, Case Manager

2/1/2011 — 1/1/2012

Marlborough, Ma

- Managed a caseload of approximately 130 clients.
- Completed quarterly and annual assessments to determine continuing eligibility.
- Completed initial assessments with elders in the community.
- Implemented, coordinated and maintained care plans.

- Maintained compliance of all documentation for clients.

EDUCATION

- University of Massachusetts at Lowell- Bachelor's Degree in Psychology/English, 2010
- NCCDP, Certified Dementia Practitioner/Certified Dementia Care Manager, 2012
- Alzheimer's Association, Certified Support Group Leader, 2015
- QPR Gatekeeper Instructor Certificate, 2020
- Opioid Overdose Response and Narcan Trainer, 2020

INFORMATION FOR VOTERS

TOWN OF GROTON (MA)



2024 BALLOT QUESTION SPECIAL TOWN ELECTION APRIL 2, 2024

**Published by:
Dawn E. Dunbar
Town Clerk of the Town of Groton**

Town of Groton (MA)
2024 Special Town Election
Voting Information

- **Special Town Election**

- Groton is holding a Special Town Election on **Tuesday, April 2, 2024**
- Polls will be open from 7:00 AM to 8:00 PM
- Polling Locations:
 - Precinct 1: Groton Center, 163 West Main Street (Route 225)
 - Precinct 2: Groton Dunstable Middle School South, 344 Main Street
 - Precinct 3: Groton Dunstable Middle School South, 344 Main Street

- **Purpose of the Special Town Election**

- Question 1, explained in this brochure, requests a General Override of Proposition 2½ to pay for the operating budget of the Town of Groton and the Assessment of the Groton Dunstable Regional School District for the fiscal year beginning on July 1, 2024.

- **Vote by Mail Ballots & Absentee Ballots**

- Vote by Mail ballots are available for the Special Election.
- The last day and hour to request a **ballot by mail** is Tuesday, March 26, 2024 by 5:00 PM.
- Vote by Mail Ballots **must be received** by the Clerk's office by the close of polls (8:00 PM) on Tuesday, April 2, 2024. Ballots can be left in the drop box outside the back door of Town Hall or hand delivered to the Clerk's Office.
- The last day and hour to vote by **Absentee Ballot in person** is Monday, April 1, 2024 by 12:00 PM.
- Please allow time for mailing or be prepared to vote at the Polls on Election Day.

- **In-Person Early Voting**

- In-Person Early Voting is available for the Special Election at the Town Clerk's Office, 173 Main Street.
- The Hours as are follows:

| | | |
|-------------|----------|------------|
| ▪ Saturday | March 23 | 9AM to 3PM |
| ▪ Monday | March 25 | 8AM to 7PM |
| ▪ Tuesday | March 26 | 8AM to 4PM |
| ▪ Wednesday | March 27 | 8AM to 4PM |
| ▪ Thursday | March 28 | 8AM to 4PM |
| ▪ Friday | March 29 | 8AM to 1PM |

- **Voter information**

- If you would like to check on your voter registration, polling location or have another voting related question, please contact the Town Clerk's office
 - Office: 978-448-1100
 - Email: Townclerk@grotonma.gov
 - Web: www.grotonma.gov

- **Special Town Election Information**

- Please visit our web site at www.grotonma.gov
- Look under Government for Election Information and then select Town Elections

BALLOT QUESTION INFORMATION
For April 2, 2024 SPECIAL TOWN ELECTION
Question 1: General Override of Proposition 2½

As authorized by Chapter 53, Section 18B of the General Laws

WHY ARE YOU RECEIVING THIS INFORMATION?

In towns that accept the provisions of section 18B, as Groton did by vote of the 2015 Spring Town Meeting, the Select Board is required to print and mail to each household where a registered voter resides information relating to each question that will appear on a town election ballot. The information must include (1) the full text of each question; (2) a fair and concise summary of each question, including a one sentence statement describing the effect of a yes or no vote, prepared by the town counsel; and (3) arguments for and against each question, which may not exceed 150 words. When a voter question will appear on the ballot, the statute provides for a request by the town counsel for "written arguments from the principal proponents and opponents of the question," with a notice period of at least 7 days. The statute also provides that the principal proponents and principal opponents shall be the persons determined by the town counsel to be best able to present the arguments for and against the question. If no argument is received from a proponent or opponent, an argument must be prepared by the town counsel.

Ballot Question #1:

"Shall the Town of Groton be allowed to assess an additional \$5,500,000 in real estate and personal property taxes for the purposes of funding the operating budget of the Town and the Assessment of the Groton Dunstable Regional School District for the fiscal year beginning July 1, 2024?"

YES_____ NO_____

Summary of Question #1:

In 1980, the voters of the Commonwealth adopted a law by referendum commonly known as "Proposition 2½".

Proposition 2½ limits the annual tax levy of the Town, which is the total amount that can be raised by local real estate and personal property taxes, to an increase of two and one half (2½%) percent of the previous year's levy limit plus new growth. Proposition 2 ½ allows the Town to ask the voters, through a ballot question, to override the levy limit and authorize an increase above the 2 ½ % cap.

Question 1 seeks a permanent increase in the levy limit of Five Million Five Hundred Thousand (\$5,500,000) Dollars for the purposes of funding the operating budget of the Town and the Assessment of the Groton Dunstable Regional School District for Fiscal Year 2025 beginning on July 1, 2024. The override amount is intended to be used over the next three municipal fiscal years. It is estimated that the average property tax bill in Groton will go up from \$10,487 to

\$11,286 in Fiscal Year 2025, an increase of \$799, with the override (if approved) accounting for \$431 of the increase.

The Groton Town Meeting ultimately determines the total amount of appropriations (within the levy limit authorized by the voters) will be spent on the operating budget of the Town and the Assessment of the Groton Dunstable Regional School District.

Effect of a Yes or No Vote:

A YES VOTE will allow the Town to permanently increase its levy limit by \$5,500,000 to pay the operating expenses of the Town of Groton and the Assessment of the Groton Dunstable Regional School District beginning in Fiscal Year 2025.

A NO VOTE will not allow the Town to permanently increase its levy limit.

Arguments In Favor And Against Question #1:

IN FAVOR: A YES vote will allow the Groton Dunstable School District and Town of Groton to maintain current programs and services for the next three years with a gradual tax increase over time. Costs for labor, health insurance, facilities maintenance, utilities, and mandated programs for both entities have risen faster than the authorized tax revenue permitted under Proposition 2 ½. Without the additional funding that this override will provide, the only choice will be to eliminate positions in the Town's public safety and highway departments, reduce services provided by the Groton library, and eliminate more than 50 full-time positions in the Groton Dunstable Schools. Our current municipal services and quality schools attract new residents and maintain home values. If we pass this override, the tax increase will be spread over three years. Please vote YES to maintain our quality Town services and excellent School District and preserve our property values.

AGAINST: Vote NO because many can't afford this large and permanent \$5,500,000 tax increase. This comes after a string of other temporary overrides passed in 2013, 2018, two in 2020, 2021, 2022, and 2023. It's time to say no. The average home value in Groton of \$695,000 would pay \$1,341 more in annual property taxes in FY2027. This permanent override can compound overtime at 2.5% per year which has the potential to increase the average home's annual tax bill to \$2,309 after 25 years. That average \$695,000 home could pay an additional \$42,602 in property taxes through 2049 if the override passes. With the other temporary override tax increases included, homes will see a 23.7% increase in annual taxes in FY2027 over FY2024. Let's not tax people out of their homes by increasing their taxes to an unaffordable level. A NO vote keeps taxes from going up even more.

SAMPLE BALLOT TO BE INSERTED HERE

**TOWN OF GROTON
COMMITTEE INTEREST FORM**

Town Government needs citizens who are willing to give time in the service of their community. If you are interested in serving, on a voluntary basis, on boards and committees within the Town, please complete this form and return to:

**TOWN OF GROTON
SELECT BOARD
173 MAIN STREET
GROTON, MA 01450-1237**

Date: _____

Name _____
First M.I. Last

Address _____

Mailing Address (if different) _____

Circle One GROTON, 01450 WEST GROTON, 01472

Telephone No. (home) _____ (cell) _____

Preferred e-mail Address _____

Occupation _____

Background _____

Town activities/issues, which interest you:

Specific committees or positions in which you are interested:

Town of Groton
Select Board
173 Main Street
Groton, MA 01450

PRSRT STD
U.S. Postage
PAID
Groton, MA 01450
PERMIT #3

RESIDENTIAL POSTAL PATRON GROTON, MA

**SELECT BOARD MEETING MINUTES
VIRTUAL MEETING
MONDAY, MARCH 4, 2024
UN-APPROVED**

SB Members Virtually Present: Peter Cunningham, Chair; John Reilly, Vice Chair; Alison Manugian, Clerk; Matt Pisani; Becky Pine;

Also Virtually Present: Mark Haddad, Town Manager; Kara Cruikshank, Executive Assistant to the Town Manager; Megan Foster, Principal Assessor; Patricia DuFresne, Assistant Director of Finance/Town Accountant; Melisa Doig, Human Resources Director; Shawn Campbell, Groton Country Club General Manager; Edward C. Schaffer, On-Premise Retail Liquor License applicant; Mark Scheier, Attorney; Donald Black, Chair of Commemorations and Celebrations; Greg Sheldon, Destination Groton Committee Member, Takashi Tada, Land Use Director/Town Planner; Bud Robertson, Chair, Finance Committee.

Mr. Cunningham called the meeting to order at 6:00 PM.

ANNOUNCEMENTS

Ms. Pine reminded everyone that the Presidential Primary will be held on March 7th from 7:00 a.m. to 8:00 p.m. at either the Groton Center or the Middle School South Gymnasium.

She also announced that someone posted on line regarding the leash law in Groton. Ms. Pine said there has been ongoing confusion regarding this, and Groton has a very clear leash law. She requested that the temporary signs put up before COVID be removed. Mr. Haddad said that Groton's Animal Control Officer, Mr. Greenhault, had reached out, and the temporary signs would be removed.

PUBLIC COMMENT PERIOD

None

TOWN MANAGER'S REPORT

1. Consider Ratifying the Agreement with the IPBO Local #522 Concerning Terminating the Current Agreement on June 30, 2024.

Mr. Haddad explained to the Board that effective July 1, 2024, the Patriot Regional Emergency Communications Center (RECC) would take over dispatching for the Town of Groton. He said most of Groton's current employees will be transferred to the Patriot RECC and will become employees of the Town of Pepperell. The employees are covered by a Collective Bargaining Agreement set to expire on June 30, 2025. Mr. Haddad said the Town notified the Union to negotiate the termination. After several negotiation sessions, they reached a Tentative Agreement with the Union that he provided to the Board for their review and consideration. He said that the Town will use the current year (FY2024) appropriations to fund this Agreement. He added that this will not have any additional impact on the budget or taxpayers. He explained there would be one-time cash payments on June 30, 2024, to total approximately \$19,000. The Town agreed that should the Town join the Patriot RECC prior to June 30, 2024, the amounts agreed to will be paid in full and not prorated. (see included Agreement to the minutes).

Mr. Haddad respectfully requested that the Board consider ratifying the Tentative Agreement.

Mr. Cunningham asked if there would be enough coverage in the dispatch center if several employees took a vacation before June 30th. Mr. Haddad said the Chief has a good plan in place for coverage. Ms. Pine asked if there was any likelihood the Town would join Patriot RECC before June 30, 2024. Mr. Haddad said if Patriot RECC is ready, he would like to move there earlier.

Ms. Pine made a motion to ratify the Agreement with the IPBO Local #522 concerning terminating the current Agreement on June 30, 2024. Mr. Reilly seconded the motion. Roll Call vote: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

2. FY 2025 Budget Update

Regarding the FY 2025 Budget Update, Mr. Haddad informed everyone that the second of two budget forums will be held at the Center in West Groton on Wednesday, March 6, 2024, beginning at 7:00 p.m. The first Budget Forum that was held in Dunstable last week went well. Mr. Haddad believes Groton was well represented at the forum; the questions were respectful, and a lot of excellent information was shared. He is hoping that the Forum in Groton will be equally successful. Dr. Chesson did a fantastic job responding to the questions with facts. Moderator Jason Kauppi will lead the discussion and moderate the Forum. Mr. Cunningham said that while watching the Forum on the Groton Channel, he was impressed and believed that nobody could go into this saying they were uninformed.

3. Update on Select Board Meeting Schedule Through the End of the Year

| | |
|--------------------------|--|
| Wednesday, March 6, 2024 | Special Budget Forum- Groton (Senior) Center |
| Monday, March 11, 2024 | Regularly Scheduled Meeting |
| Monday, March 18, 2024 | No Meeting |
| Monday, March 25, 2024 | Regularly Scheduled Meeting |
| Tuesday, March 26, 2024 | 2024 Spring Town Meeting |
| Monday, April 1, 2024 | Regularly Scheduled Meeting |
| Tuesday, April 2, 2024 | Special Election to Consider an Override of Proposition 2 1//2 |
| Monday, April 8, 2024 | Regularly Scheduled Meeting |
| Monday, April 15, 2024 | No Meeting- Patriots Day |
| Monday, April 22, 2024 | Regularly Scheduled Meeting |
| Tuesday, April 23, 2024 | 2024 Annual Town Election |

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. Consider Expanding the Commemorations and Celebrations Committee and Appoint Connie Sartini, Karen Tuomi, and Maureen Heard to the Committee.

Mr. Donald Black, Chair of the Commemorations and Celebrations Committee, attended the discussion virtually. Mr. Haddad suggested that the Board consider expanding the Committee to seven members, which would help distribute the workload more evenly. Mr. Black mentioned that 2026 marks the 250th anniversary of the Declaration of Independence. The Committee would like to plan some events to commemorate the occasion.

Mr. Reilly made a motion to expand the Commemorations and Celebrations Committee to seven members and appoint Connie Sartini, Karen Tuomi, and Maureen Heard to the Committee with terms to

expire on June 30, 2024. Mr. Pisani seconded the motion. Roll call vote: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

2. Consider Approving a Letter to the MRPC Requesting Planning Assistance for the Destination Groton Committee.

Mr. Greg Sheldon, Chair of the Destination Groton Committee member, attended the discussion virtually. The Destination Groton Committee is requesting funding from the Montachusett Regional Planning Commission (MRPC) for planning services from the Regional District Technical Assistance Augmentation Fund. The Board was provided with the letter to review. Mr. Haddad respectfully requested that the Board approve the letter and authorize the Chair to sign and submit it to the MRPC. Ms. Manugian inquired about the funding needed, and Mr. Greg Sheldon responded that they were aiming for approximately \$45,000 in value.

Mr. Pisani made a motion to approve the letter and authorize the Chair to sign it. Ms. Pine seconded the motion. Roll call vote: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

3. Consider Approving a One Day Wine and Malt Beverage License for the Prescott Community Center-Friends of Prescott, Inc. for Open Mic Night on Friday, March 8, 2024, from 6:30 p.m. to 10:00 p.m.

Ms. Pine made a motion to approve a One Day Wine and Malt Beverage License for the Prescott Community Center- Friends of Prescott, Inc. for Open Mic Night to be held on Friday, March 8, 2024, from 6:30 p.m. to 10:00 p.m. Mr. Pisani seconded the motion. Roll call vote: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

6:15 P.M. PUBLIC HEARING- REQUEST FOR ON-PREMISE RETAIL LIQUOR LICENSE TO CRAFT BEER ARMORY BREWING, LLC, LOCATED AT 195C MAIN STREET, GROTON, MA, EDWARD SHAFFER, MANAGER

Mr. Haddad read the Public Hearing notice into the record.

Ms. Pine moved to open the Public Hearing. Mr. Pisani seconded the motion. Roll Call: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

Attorney Mark Scheier and applicant Ed Shaffer were in attendance virtually for the public hearing.

The Select Board held a Public Hearing to consider an application from Craft Beer Armory Brewing, LLC, for an On-Premise Retail Liquor License at 195C Main Street. During the hearing, Attorney Scheier, representing Mr. Shaffer, mentioned that the Planning Board would determine if adequate parking is available at the proposed location at the Planning Board meeting on March 14th. Attorney Scheier thanked the Select Board and visitors for considering their proposal. Mr. Shaffer explained through a PowerPoint presentation that they intend to establish a taproom and nano-brewery at 195C Main Street. He shared his vision of fostering a sense of community and connection through unique and inclusive brewing experiences while enriching lives in Groton and beyond. The brewery would have an upscale layout and accommodate up to twenty (20) people.

Comment/Questions from the Board

Mr. Cunningham asked whether there would be enough room for fermenters, etc. Mr. Shaffer said the room is approximately 1000 sq. ft., which should be enough room for their initial needs.

Ms. Pine inquired about the maximum occupancy of the building. Mr. Shaffer stated it could accommodate 23 people. Mr. Shaffer said he would like a small stage inside for live music and a couple of guitarists to play background music. Mr. Haddad informed them they would have to obtain an Entertainment License from the Select Board.

The Board members asked Mr. Shaffer for more information about the location. He explained that the property at 195C Main Street is on the second floor, and it currently houses a pizza place called Brunos and a hair salon on the first floor. He said a bathroom is on the second floor, but additional plumbing and electrical upgrades would be necessary.

Ms. Pine asked if his business plans to serve food, and Mr. Shaffer replied that they do not intend to do so. Mr. Haddad explained they would have to contact the Board of Health regarding this. Ms. Pine said it's a lovely idea for Groton, but she was unsure if this is the best location and said there are many commercial properties, including the one at Four Corners, that would be a better fit. Her main concern was the lack of parking at that location. She had noticed several accidents at that intersection and was concerned it would add even more confusion.

Ms. Manugian said her concerns were around accessibility and opening a business that was not accessible.

Mr. Pisani inquired about the proposed hours of operation and closing time. He was also concerned about capacity management and monitoring. Mr. Shaffer suggested having one entrance and an egress out the back and hanging a sign on the door indicating when the maximum capacity has been reached.

Mr. Reilly also expressed his concerns about the parking. He thought it was a great idea but believed the building was small. He hopes that Mr. Shaffer did his due diligence before selecting this location. Mr. Shaffer said they are exploring other spaces as a backup plan if this location isn't approved. Mr. Reilly asked about the history of the space. Ms. Pine said it had been mostly an office, but she wasn't aware of much of the public going in and out of the space.

Public Comments

Mr. Bud Robertson, an abutter of 195C Main Street, commented that Bruno's does a lot of business with high traffic. He also stated that neighborhoods surround the location.

Mr. and Mrs. Robert Mullins own the property located at 197 Main Street. They have expressed their concerns regarding the parking situation in the area. Mr. Mullins has stated that the location receives a high traffic volume, and two accidents have already occurred in their driveway. They said trash from Bruno's is disposed of at the back of the same building. The Mullins said they have invested significant money in their property and do not want trash or people crossing it. While they appreciate having a small pub in the town, they believe the current location is unsuitable for such an establishment. Mr.

Mullins stated that they were notified as an abutter of the Select Board Hearing, but not of the Planning Board's Site Plan Hearing.

Land Use Director Takashi Tada stated that the Planning Board would review the application on March 14th. He further explained that the Planning Board would need to waive the parking requirements in the Bylaw and approve the Minor Site Plan.

Ms. Pine said this location was the site of a fatality during rush hour when someone tried to cross the street to pick up pizza. She said it is a terrible place for people to cross the street.

Mr. Cunningham suggested continuing the public hearing so the Planning Board can review and weigh in on some of the specific issues.

Mr. Pisani made a motion to continue the public hearing until Monday, March 25th at 6:15 P.M. Ms. Pine seconded the motion.

Attorney Scheier thanked the Board for their time and consideration.

Roll Call: *Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.*

TOWN MANAGERS REPORT CONTINUATION

4. Approve and Issue the Warrant for the 2024 Spring Town Meeting.

Mr. Haddad said that the Final Draft of the 2024 Spring Town Meeting Warrant was provided with his Report for their review and approval. He said that before their approval, he wanted to call attention to the following issues, required actions, and changes to the Warrant since last week's public hearing.

6:30 P.M. CONTINUATION OF PUBLIC HEARING ON THE VARIOUS ARTICLES CONTAINED IN THE WARRANT FOR THE 2024 SPRING TOWN MEETING. CONSIDER OPENING THE WARRANT TO ADD ONE ADDITIONAL ARTICLE TO ADDRESS MINUTEMAN NASHOBA HEALTH GROUP RUNOUT EXPENSES.

Mr. Haddad respectfully requested the Board to reopen the public hearing on the 2024 Spring Town Meeting Warrant.

Ms. Pine made a motion to reopen the public hearing. Mr. Reilly seconded the motion. Roll Call: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

Groton Country Club's General Manager, Shawn Campbell, was virtually present to answer the Board's questions that were raised during last week's public hearing regarding the Country Club Capital Plan. Mr. Campbell also updated the summaries as requested by the Board. Mr. Haddad mentioned that the Finance Committee is unanimously in favor of supporting all of the Capital Plan items.

Article 6: Fiscal Year 2025 Capital Budget –

Item #14- Golf Carts-\$25,553- Country Club

Mr. Haddad stated this would be the third of five lease payments for the fiscal year's fleet of 21 Yamaha gas and four electric carts.

Item #15- Greens Equipment Ventrac- \$10,918- Country Club

In FY 2024, the Town purchased a Ventrac unit using a five-year lease-to-purchase agreement at an annual cost of \$10,918. The Ventrac unit is the most versatile piece of equipment the Country Club uses.

Item #16- Greens Equipment's- Hauler Pro X- \$20,000 – Country Club

This superintendent utility cart will replace one of the two carts currently to travel the course for maintenance.

Item #17- Greens Equipment- Truckster XD \$13,500- Country Club

This heavy payload 4x4 utility truck will transfer up to 3,500 lbs. of debris, sand, and loam to and from areas of the Course.

Item #18- Ventrac Attachment- \$18,000 – Country Club

The Ventrac unit is attachment-driven. The following attachments will be purchased and used for Course Maintenance: Tough Cut Deck - \$6,000-

Item #19- Greens Equipment- Greens Mower- \$10,000 Country Club

Questions/Comments

Ms. Manugian raised a question about the pricing of the superintendent utility cart (Item # 16- Hauler Pro X), which was more expensive than the Greens Equipment cart (Item #17-Truckster XD). Mr. Campbell first clarified that the carts needed to be replaced as they were over a decade old. The problem with the Hauler Pro X carts is the capacity of the loader that's in the back. He said it provides a bedload capacity of 500 lbs. for the material. Mr. Campbell stated that the Truckster XD could transfer up to 3,500 lbs. of debris, sand, and loam to and from areas of the Course. Mr. Campbell explained that the Truckster XD would be \$13,500 annually, totaling approximately \$49,000, and the Hauler Pro X was \$20,000 outright. Ms. Manugian expressed her concern about some items that she believed to be total purchase prices but were listed as only one payment.

Mr. Pisani and Mr. Cunningham asked for clarification on outright purchase items. Mr. Haddad stated that the Capital Plan outlines the purchase prices, but he could write the prices in the summaries. Ms. Pine said the more financial information can be provided, the better. She also expressed that her concerns about the summaries were addressed.

Positions of the Select Board

Article 6:

Item #1- Unanimously in favor to support.

Item #2- Unanimously in favor to support.

Item# 3- Unanimously in favor to support.

Item #4- Unanimously in favor to support.

Item #5- Unanimously in favor to support.

Item #6- Unanimously in favor to support.

Item #7- Unanimously in favor to support.

Item #8- Unanimously in favor to support.

Item #9- Unanimously in favor to support.
Item #10- Unanimously in favor to support.
Item #11- Unanimously in favor to support.
Item #12- Unanimously in favor to support.
Item #13- Unanimously in favor to support.
Item #14- Unanimously in favor to support.
Item #15- Unanimously in favor to support.
Item #16- 4 In Favor, 1 Against- Manugian.
Item #17- Unanimously in favor to support.
Item #18- Unanimously in favor to support.
Item #19- Unanimously in favor to support.
Item #20- Unanimously in favor to support.
Item #21- Unanimously in favor to support.
Item #22- Unanimously in favor to support.
Item #23- Unanimously in favor to support.

Article 7: NEW ARTICLE- Repurpose GDRSD Cap Stab to Cover MNHG Obligations-

Mr. Haddad said that in an effort to close the anticipated projected fiscal year 2025 budget deficit, he had recommended that the Town leave the Minuteman Nashoba Health Group and join MIIA. He said this decision lowered the anticipated FY 2025 projected deficit by approximately \$118,000. However, there is not enough funding left in the MNHG Trust to cover the so-called runout claims (those claims uncured before June 30, 2024, but are billed after June 30th). The Town of Groton will need to provide \$340,000 to the Trust for their anticipated Claims in FY 2024. To pay for this, Mr. Haddad recommended that the Town use the remaining funds in the Groton Dunstable Regional School District Capital Stabilization Fund (approximately \$263,000) to help offset some of this expense. The rest of the expense can be covered by ARPA funds that were set aside for another project that is no longer needed. Mr. Haddad asked the Select Board to open the Warrant and add an Article to allow for the GDRSD Capital Stabilization Fund to be repurposed to cover this expense.

Ms. Pine made a motion to open the Warrant. Ms. Manugian seconded the motion. Roll call: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

Ms. Manugian made a motion to add Article 7 to the Warrant. Ms. Pine seconded the motion. Roll Call: *Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.*

Ms. Pine made a motion to close the Warrant. Mr. Pisani seconded the motion. Roll call: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

Position

Article 7: Select Board: Unanimously in support.

Finance Committee: Defer to Town Meeting.

Articles 13 and 14: Community Preservation Funding Recommendations-

Mr. Haddad said the CPC is recommending all the Articles and has adjusted the numbers based on their vote, and the Finance Committee voted unanimously to support all the Articles. He explained that all the summaries had been adjusted. Mr. Haddad pointed out that the CPA Funding Recommendations have been divided into two separate articles, one for a project using FY 2024 CPA Funds and one for projects using FY 2025 Funds.

Position of the Select Board

Article 13: CPC Proposal A: Unanimously in support.

Article 14: CPC Proposal A: Unanimously in support.

CPC Proposal B- Unanimously in support.

CPC Proposal C: Unanimously in support.

CPC Proposal D: Unanimously in support.

Mr. Haddad and Town Counsel Brian Falk met with the Attorney General's Office to review the Bid protest regarding the Prescott School Building Assessment Project, and they are waiting for their decision. He stated that Mr. Falk did an excellent job representing the Town.

CPC Proposal E- Unanimously in support.

CPC Proposal F- Unanimously in support.

CPC Proposal G- Unanimously in support.

CPC Proposal H- Unanimously in support.

CPC Proposal I – Unanimously in support.

CPC Proposal J- Unanimously in support.

CPC Proposal K- Unanimously in support.

Article 15: Extend Center Sewer District-

Mr. Haddad said the Sewer Commission voted unanimously to support the Article.

Position

Article 15: Select Board: Unanimously in support.

Article 16: Extend Four Corner Sewer District-

The Sewer Commission asked for an opinion from Town Counsel on whether or not the Article could be tied to a specific project. Town Counsel has opined that the bylaw governing the district's extensions pertains to expansions to "serve an increased land area." It does not contemplate extensions only for certain projects. Once extended, the district would incorporate the land regardless of how it may be developed. The Sewer Commission is contemplating entering into a development agreement with the Developer. The Sewer Commission voted unanimously to recommend this Article to Town Meeting.

Ms. Pine mentioned that she attended the Sewer Commission Hearing. The Attorney agreed to sign an agreement stating that if the project didn't go ahead, they would return the capacity. The Affordable Housing Trust is scheduled to meet with the Attorney on Thursday, March 7th. The Planning Board will have to rule on this for Site Plan Review. At this time, Ms. Pine was not sure how she felt about this

article. Mr. Cunningham expressed his support for this article, but he believes that more clarification is needed.

Position-

Select Board: Defer until Town Meeting- Cunningham, Pine, Reilly.
Manugian and Pisani are in support.

Article 21: Transfer Within the Four Corners Sewer Enterprise Fund-

The Sewer Commission has informed Mr. Haddad that they will need to transfer \$20,000 from their Excess and Deficiency Fund to pay the connection fee to Ayer for a new home to be constructed on Oriole Drive. They will collect the fee but must pay Ayer using the expense line.

Position-

Select Board: Unanimously in support.

Article 24: Current Year Line-Item Transfers-

Mr. Haddad will be recommending that Town Meeting be asked to make two transfers at the Spring Town Meeting as Follows:

Council on Aging Salaries—The Community Engagement Specialist position was moved from the Wage Account to the Salary Account to reflect its exempt status. To reflect this designation, the request is for \$59,000 to be transferred from the Wage Line to the Salary Line.

Postage- Town Hall Expenses- The Special Election will cost \$13,000 (ballots, banner, election workers, ballot booklet, staff hours). The request is for \$13,000 to be transferred from the Health Insurance Budget to this line item to cover the cost.

Mr. Haddad said a handout explaining any necessary transfers would be available at the Town Meeting. Ms. Dufresne also said they will need approximately \$10,000 to cover the Medicare match at year-end.

Position-

Select Board: Unanimously in support.

Mr. Haddad said he would update the Warrant, which will be sent to the printer in the morning. He respectfully requested that the Select Board approve and issue the 2024 Spring Town Meeting.

Ms. Pine made a motion to approve and issue the 2024 Spring Town Meeting Warrant. Mr. Reilly seconded the motion.

Discussion

Mr. Haddad made some changes to the summary of Article 7 based on Ms. Pines's suggestions. Ms. Pines inquired about the articles that would be presented as a consent agenda. Mr. Haddad responded that Articles 1 through 4, Article 14, and Articles 19 through 28 would be presented as a consent agenda.

Mr. Haddad also wanted to clarify that in Article 5: Operating Budget, the Finance Committee would present every section of the government at the Town Meeting.

Roll Call: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

OTHER BUSINESS

ON-GOING ISSUES

None

Public Commenting Period #2

None

Approval of Minutes from Special Budget Meeting with Finance Committee on January 27, 2024

Mr. Reilly made a motion to approve the minutes of the Special Budget Meeting with the Finance Committee regularly scheduled meeting from January 27, 2024. Ms. Manugian seconded the motion. Roll Call: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

Approval of Minutes from the regularly Scheduled Meeting of February 26, 2024

Ms. Pine made a motion to approve the minutes of the Select Board regularly scheduled meeting from February 26, 2024. Mr. Pisani seconded the motion. Roll Call: Reilly-aye; Manugian- aye; Pine-aye; Pisani- aye; Cunningham-aye.

The meeting was adjourned at 7:51 p.m.

Respectively submitted by Kara Cruikshank, Executive Assistant to the Town Manager.

**SELECT BOARD MEETING MINUTES
BUDGET FORUM
MONDAY, MARCH 6, 2024
UN-APPROVED**

Select Board Members Present: Peter Cunningham, Chair; John Reilly, Vice Chair; Alison Manugian, Clerk; Becky Pine; Matt Pisani

Also Present: Mark Haddad, Town Manager; Kara Cruikshank, Executive Assistant to the Town Manager; Laura Chesson, Groton Dunstable Regional School District (GDRSD) Superintendent; Sherry Kersey, GDRSD Director of Business and Finance; Jason Silva, Dunstable Town Administrator; Hannah Moller, Treasurer/Tax Collector; Patricia DuFresne, Assistant Director of Finance/Town Accountant; Megan Foster, Principal Assessor; Melisa Doig, Human Resources Director; Bud Robertson, Finance Committee Chair; Jason Kauppi, Moderator

Groton Finance Committee: Bud Robertson, Chair; David Manugian

GDRSD School Committee Members: Fay Raynor, Chair; Rafael Glod, Vice Chair; Brian LeBlanc; Catherine Awa; Lacey McCabe, Rosanna Casavecchia, Yasmeen Cheema

Dunstable Selectmen Members: Ron Mikol, Chair; Leah Basbanes, Vice Chair; Kieran Meehan

Moderator Jason Kauppi was in attendance to moderate the Budget Forum at the Groton Center. A second Budget Forum was held to present and review the Proposed Operating Budgets for Fiscal Year 2025 of the Towns of Dunstable and Groton and the Groton Dunstable Regional School District. At the start of the Budget Forum, Mr. Haddad provided important information on the financial future of the Towns of Groton and Dunstable and the Groton Dunstable Regional School District. He also provided crucial upcoming Town Meeting dates and Election information. The Supplemental FY 2025 Budget Process information memo has been included in these minutes for reference.

Mr. Cunningham called the Groton Select Board meeting to order at 7:00 PM.

Mr. Mikol called the Dunstable Board of Selectmen meeting to order at 7:00 PM.

Ms. Raynor called the GDRSD School Committee Member to order at 7:00 PM.

Town Manager Mr. Haddad presented the PowerPoint presentation for the Town of Groton's Budget for Fiscal Year 2025 (see included in these minutes).

Town Administrator Mr. Silva presented the PowerPoint presentation for the Town of Dunstable's Budget for Fiscal Year 2025 (see included in these minutes).

Superintendent Dr. Chesson and Director of Finance Ms. Kersey presented the PowerPoint presentation for the Groton Dunstable Regional School District Budget for Fiscal Year 2025 (see included in these minutes).

Once the presentations were completed, the attendees were given the opportunity to express their opinions and ask questions. Mr. Haddad strongly encouraged attendees to contact the Town Manager's Office to address any questions or concerns they may have. You can reach the Town Manager through email at townmanager@grotonma.gov or call (978) 448-1111.

The meeting was adjourned at 9:25 p.m.